

SCOA Integrated Consultative Forum 18 and 19 September 2014 (Cape Town)

Template for feedback from Metros



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA



1) Piloting Project Plan

1.1) High level project plan – Metros

➤ Milestones leading up to 1 July 2015:

1. MMM Project Team established on – 14/08/2014;
2. Number of project meeting held, in-house 2 and service providers 2 (BCX & Payday respectively);
3. Participated in the BCX –Venus Pilot Sites workshop on the 9 &10/09/2014;
4. Scheduled meeting with BCX - 30/09/2014 : Project Plan to set time lines ,roles and responsibilities, etc
5. Venus Pilot Sites milestones:
 - Oct/Nov 2014 – Link current budget with the SCOA budget structure;
 - Dec. 2014 Pilot sites to share experiences and agree on line items to use;
 - March 2014 – Load preliminary new budget data on SCOA structure in the financial system.

➤Milestones subsequent to 1 July 2015:

Still to be developed

➤Significant amendments and changes to milestones

None at this stage

1) Piloting Project Plan

1.3) Progress to date; such as:

- Submission of high level project plan including potential implications to the municipal council;

Currently being developed, with the target date for submission to Council set as xx/11/2014;

- Potential identified impact on municipal operations to date:

- a. Appointment of BCX consultant to guide the implementation process.
- b. Server space availability. There is currently sufficient capacity available for the next 12 to 18 months. Upgrade of servers needs to be planned for the 2016/17 budget years.
- c. Change in the pre-printed stationary will be required to accommodate SCM and other related Finance transactions.
- d. Change management – training of personnel & Councillors

- Briefed senior management team of progress to date:

1. Presentation to the Finance Management Team – 02/09/2014
2. Presentation to Executive Management Team – 15/09/2014

1) Piloting Project Plan

1.2) Challenges and inhibiting factors

- Summary of challenges and inhibiting factors

Historical information

- Proposed remedial measures

Engagement with the service provider for alignment.

1.3) Progress to date; such as:

- Submission of high level project plan including potential implications to the municipal council;

To be developed and target date for submission to Council – November 2014

- Briefed senior management team of progress to date:

1. *Presentation to the Finance Management Team – 02/09/2014*

2. *Presentation to Executive Management Team – 15/09/2014*

2) Risk Management

2.1) High level project plan – Piloting

➤ General risks

- *Availability of adequate information to populate the SCOA structure e.g. electricity & water tariffs*
- *Awareness creation and training of SCOA to all stakeholders within the municipality.*

Responses in mitigating against the risk

To be developed as we progress with the implementation; Unresolved issues will then be escalated to the Service provider and to the ICF.

Rollout the SCOA reforms throughout the municipality, by holding information and training sessions.

- Need for an additional meeting with NT outside SCOA ICF. What is the purpose and objective of the additional engagement?

3) SCOA Elements

3.1) SCOA classification framework, segments and project documentation

- Any specific matters identified in setting up SCOA classification framework not raised with NT SCOA Project Team

Feedback on the classification is to be relayed by BCX Pilot Sites delegation to NT.

- What is expected from the NT SCOA Project Team and PT

5) Technical Matters

5.1) Municipal accountability cycle – Matters of importance

- Budgeting
- In-year reporting framework
- Annual financial statements
- General accounting aspects

5.2) Matters raised with NT SCOA Project Team

- Matters raised with NT SCOA Project Team: Resolved/Unresolved

5.3) Data / SQL Update

- Responses and feedback if any
- Suggestions

6) Lessons Learnt

- 6.1) Vendors are requested to share any valuable lessons learnt with the SCOA ICF as part of the SCOA implementation plan**